

## **21<sup>ST</sup> INTERNATIONAL DOCUMENTARY FILM FESTIVAL OFF CINEMA, 18<sup>TH</sup>-22<sup>ND</sup> NOVEMBER, 2017**

### **COMPETITION RULES**

The 21<sup>st</sup> International Documentary Film Festival OFF CINEMA (21<sup>st</sup> IDFF OFF CINEMA) will be held from 18<sup>th</sup> to 22<sup>nd</sup> October 2017. It is the Festival's foremost aim to present a comprehensive review of achievements in the field of documentary film. IDFF OFF CINEMA presents documentaries in the international competition section.

#### **I. THE FESTIVAL**

1. The Festival is organised by ZAMEK Culture Centre, located at ul. Św. Marcin 80/82, 61-809 Poznań, Poland.
2. 21<sup>st</sup> IDFF OFF CINEMA accepts international submissions, without constraints regarding the theme or running time limitations.
3. Only films made after January 1<sup>st</sup>, 2016, will be eligible for the festival competition.

#### **II. SELECTION FOR THE COMPETITION**

1. The Festival does not charge any fees for the submission of a film.
2. Submissions for the competition selection may be made only in the following formats: DVD Video, Blu-ray, MP4 or download link to file in a resolution no less than HD (1920X1080p). The Organiser does return preview copies submitted for selection.
3. Deadline for submitting entries for selection: **June 30<sup>th</sup>, 2017.**
4. The following must be sent in order for the film to be accepted for selection:
  - a) preview copy
  - b) completed and signed Submission Form (available from our website: [offcinema.pl](http://offcinema.pl))
  - c) at least four (4) stills from the film (horizontal, .jpg file format, 300 dpi min. resolution)
  - d) photograph of the director (.jpg file format, 300 dpi min. resolution)
  - e) director's biographical note (.doc or .docx file, not exceeding 300 characters)
  - f) description of submitted film (.doc or .docx file, not exceeding 500 characters)
5. The above have to be sent in by June 30<sup>th</sup>, 2017, via e-mail to [offcinema@ckzamek.pl](mailto:offcinema@ckzamek.pl) or by post (postmarked no later than deadline) to the following address:

**IDFF OFF CINEMA**  
**Centrum Kultury ZAMEK**  
**ul. Święty Marcin 80/82**  
**61 – 809 Poznań**  
**Poland**

6. The Selection Committee, appointed by the Festival Director, will shortlist pictures taking part in the 21<sup>st</sup> IDFF OFF CINEMA competition.
7. The official selection will be announced by **August 7<sup>th</sup>, 2017**, at the latest. Authors will be notified individually about their films having qualified for the competition at the e-mail address provided in the Submission Form.
8. Decisions of the Selection Committee are final. The Committee is under no obligation to justify their decisions.

9. Once the Selection Committee have reached their verdict, the Festival Director is additionally entitled to qualify films which have not been evaluated by the Committee.
10. The Organiser reserves the right to withdraw a film which has been qualified for the competition if its maker fails to comply with the obligations stated herein.

### III. THE COMPETITION

1. The submitting party shall not withdraw their film from festival screenings once it has been qualified.
2. Films qualified for the competition are provided to the organiser of the Festival free of charge.
3. Upon being notified that film has been qualified, the submitting party shall send the dialogue scripts to the organiser (in electronic format):
  - films in Polish - the following are required: timecoded subtitles in English (SRT format)
  - foreign language films - the following are required: copy with embedded English subtitles; timecoded English subtitles in SRT format; if possible, please provide timecoded subtitles in Polish (SRT format)
4. For the purpose of festival screenings, the following carriers and file types are considered acceptable:
  - uncoded DCP, 2K, 4K, 3D package (dialogue scripts are to be included in the packages; see section 4)
  - MPEG-4 file (H.264 codec)
  - Blu Ray (code-free, region B/2),
5. Organiser should receive competition copies **by September 7<sup>th</sup>, 2017**, at the following address:  
**IDFF OFF CINEMA**  
**Centrum Kultury ZAMEK**  
**ul. Święty Marcin 80/82**  
**61 – 809 Poznań**  
**Poland**
6. The costs of delivery of the copies sent for selection and any of the competition copies as well as any shipping charges are covered by the submitting party. The Festival does not cover customs duties outside the territory of Poland. The submitting party is under obligation to comply with customs regulations which apply when shipping films. Overseas dispatches from outside the European Union should be shipped with appended document stating its value as not exceeding 15 € (fifteen Euros) and with an annotation: "No commercial value. For cultural purposes only".
7. The Organiser reserves the right to reimburse travel costs to competition participants taking part in the Festival.

#### IV. STATUTORY PRIZES

1. The Jury of the Festival will assess films participating in the competition and award the following main prizes:
  - 1<sup>st</sup> prize: The Golden Castle and a financial prize of PLN 15,000
  - 2<sup>nd</sup> The Silver Castle and a financial prize of PLN 10,000
  - 3<sup>rd</sup> prize: The Bronze Castle and a financial prize of PLN 5,000
2. Should the Jury award any of the statutory prizes to more than one film on an *ex aequo* basis, the financial prize attached will be divided equally between the awarded parties.
3. The Jury has the right to award honorary mentions.
4. The Jury has the right not to award statutory prizes.
5. The decision of the Jury is final, while the participants are not entitled to appeal from said decision.
6. Upon arrangement with the Organiser, non-statutory prizes may be awarded, funded by private persons, institutions and organisations.
7. Director of the Festival may, at his discretion, decide to confer his award.
8. Decision of the Director of the Festival is final, while the participants are not entitled to appeal from such decision.
9. The list of winning pictures will be announced on **October 21<sup>st</sup>, 2017**, at the Festival's final awards gala.

#### V. SCREENINGS AND PUBLICITY

1. During the Festival, the organiser reserves the right to hold a maximum of 5 screenings of a film.
2. Participants of the competition consent to the publication of information concerning the film and its author at the Festival's website, in official printed material and related press releases.
3. For publicity purposes, the Organiser has the right to make trailers of competition films or their fragments available to TV broadcasters and websites.
4. Owners of copyrights to films submitted for competition consent to 5 free-of-charge screenings as part of the showings promoting the Festival, organised in Poland and abroad after the end of the competition.

#### VI. FINAL REMARKS

1. By submitting a film to IDFF OFF CINEMA, the submitting party accepts the provisions of the Competition Rules.
2. The Organiser shall have the deciding word in all matters not otherwise specified in these Rules.

3. In the event of any doubts arising, Polish language version of the Rules will be considered binding.

4. Additional information may be obtained from:

IDFF OFF CINEMA

Centrum Kultury ZAMEK

Film Department

e-mail: [offcinema@ckzamek.pl](mailto:offcinema@ckzamek.pl)

tel. +48 61 64 65 204